

 **Admissions Policy**

Date of Adoption: April 2020

Date of Review: September 2024

Date of next review: September 2025

**Admissions Policy**

This policy and procedure has been produced by MSPRU.

**Introduction**

Section 19 of the Education Act 1996 provides that – each local education authority shall make arrangements for the provision of suitable education at school for those children of compulsory school age who by reason of exclusion from school or otherwise, may not for any period receive suitable education unless such arrangements are made for them.  Section 19 provision includes Pupil Referral Units.

**Manchester Local Authority currently commissions from Manchester Secondary PRU (MSPRU) 250 places across years 7-11 to meet this duty.**

These places are for:

A) Children from Manchester schools or of Manchester residents who have been permanently excluded from high school. A permanent exclusion is when a pupil is removed from a school permanently and their name is taken off the school roll. In these cases, the Local Authority must arrange full-time education for the pupil from the sixth school day. Manchester Secondary PRU is Manchester’s offer for permanently excluded children following the 6th day of a permanent exclusion.

B) Children who are unable to secure a place in a Manchester High School or academy and are placed with MSPRU through the In Year Fair Access Protocol.

C) Pupils transferring from Bridgelea Primary School at the end of year 6, for who a high school place is not appropriate.

These places are not available for parental request for a pupil to be placed directly into MSPRU. If you feel your child would benefit from a place at MSPRU you need to discuss the matter with your child’s current school.

**COMPLAINTS PROCEDURE**

Any complaints regarding this policy should be dealt with in accordance with MSPRU complaints procedure.